

**ANNUAL PROCUREMENT PLAN FOR 2016
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
 - Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Catarman)- **Regions VI, VII, VIII, X, & XI**
 - Surigao Del Norte - **Surigao Del Norte**
 - Zamboanga Sibugay- **Zamboanga Sibugay**
 - Camiguin - **Camiguin**
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - DBM Central Office- for entities in the Central Office
 - DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
- The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
 - ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - ps.app.gocc@gmail.com- For all central and regional offices of government owned and controlled corporations
 - ps.app.deped@gmail.com- For primary and secondary schools
- Consistent with National Budget Circular No. 555, the APP for FY 2016 must be submitted on or before **November 30, 2015**.
- Rename your APP file in the following format: APP2016- Name of Agency- Region (e.g. APP2016 -PS- Central Office).
- For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**
 Region: **III**
 Address: **Diosdado Macapagal Center, Maimpis San Fernando, Pampanga**

Contact Person: **RAQUEL P. BALUYOT**
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 Telephone/Mobile Nos: **045-4553630/ 045-4553498**

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																					
COMMON ELECTRICAL SUPPLIES																					
1 BATTERY, size AA, alkaline, 2 pieces per blister pack	pack	10			10	10			10	10			10	10				10	40	17.40	695.88
2 BATTERY, size AAA, alkaline, 2 pieces per blister pack	pack	5			5	5			5	5			5	5				5	20	14.99	299.83
3 BATTERY, size D, alkaline, 2 pieces per blister pack	pack				0				0				0					0	0	77.59	-
4 FLUORESCENT LAMP, tubular, 28 watts	tube				0				0				0					0	0	116.12	-
5 FLUORESCENT LAMP, tubular, 36 watts	tube	20			20	20			20	20			20	20				20	80	42.12	3,369.80
6 COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece				0				0				0					0	0	103.35	-
7 TAPE, electrical	roll	5			5	5			5	5			5	5				5	20	18.47	369.46
COMMON OFFICE SUPPLIES																					
1 ACETATE, gauge #3, 50m per roll	roll	5			5				0	5			5					0	10	633.36	6,333.60
2 AIR FRESHENER, 280ml/can	can	6			6	6			6	6			6	6				6	24	82.34	1,976.08
3 ALCOHOL, 70%, ethyl, 500ml	bottle	24			24	19			19	21			21	16				16	80	43.79	3,502.97
4 CARBON FILM, A4 size, 100 sheets per box	box	1			1	1			1	1			1	1				1	4	226.95	907.82
5 CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box				0				0				0					0	0	257.73	-
6 CARTOLINA, assorted color, 20 pieces per pack	pack	10			10	10			10	10			10	10				10	40	71.56	2,862.30
7 CHALK, white, dustless, 100 pieces per box	box				0				0				0					0	0	26.25	-
8 CLEARBOOK, A4 size	piece	3			3				0	3			3					0	6	38.00	228.01

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
9 CLEARBOOK, Legal size	piece	5			5				0	5			5				0	10	42.22	422.24
10 CLIP, backfold, 19mm, 12 pieces per box	box	5			5	5			5	5			5	5			5	20	7.39	147.78
11 CLIP, backfold, 25mm, 12 pieces per box	box	5			5	5			5	5			5	5			5	20	16.89	337.79
12 CLIP, backfold, 32mm, 12 pieces per box	box	5			5	5			5	5			5	5			5	20	20.99	419.80
13 CLIP, backfold, 50mm, 12 pieces per box	box	5			5	5			5	5			5	5			5	20	44.34	886.70
14 CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece	20			20	20			20	20			20	20			20	80	41.70	3,335.70
15 DATA FILE BOX, made with chipboard, with closed ends	box	30			30				0	30			30				0	60	70.78	4,246.56
16 DATA FOLDER, made with chipboard, taglia lock	piece	30			30				0	30			30				0	60	78.10	4,686.26
17 ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box				0				0				0				0	0	409.57	-
18 ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box				0				0				0				0	0	515.01	-
19 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box	2			2	2			2	2			2	2			2	8	631.04	5,048.29
20 ENVELOPE, EXPANDING, plastic	piece	20			20	20			20	20			20	20			20	80	35.56	2,844.44
21 ENVELOPE, MAILING, 500 pieces per box	box	1			1				0	1			1				0	2	141.45	282.90
22 ENVELOPE, MAILING, with window, 500 pieces per box	box	1			1				0				0				0	1	198.29	198.29
23 ERASER, felt, for blackboard/whiteboard	piece	3			3				0	2			2	2			0	5	10.22	51.11
24 ERASER, plastic or rubber	piece	10			10				0	10			10				0	20	2.19	43.85
25 FASTENER, for paper, metal, 50 sets per box	box	20			20	20			20	20			20	20			20	80	57.95	4,635.71
26 FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece	5			5				0	5			5				0	10	84.11	841.13
27 FILE TAB DIVIDER, A4, five (5) colors per set	set	5			5				0	5			5				0	10	12.67	126.67
28 FILE TAB DIVIDER, Legal Size, five(5) colors per set	set	5			5				0	5			5				0	10	16.89	168.90
29 FOLDER, Fancy, A4, 50s/ bundle	bundle	100			100	100			100	100			100	100			100	400	237.51	95,004.00
30 FOLDER, Fancy, Legal, 50 pieces per bundle	bundle	200			200	200			200	200			200	200			200	800	295.57	236,454.40
31 FOLDER, L-type, A4, 50 pieces pack	pack				0				0				0				0	0	168.90	-
32 FOLDER, L-type, Legal size, 50 pieces per pack	pack				0				0				0				0	0	184.73	-
33 FOLDER, Pressboard, size 210mm x 370mm, 100s/box	box				0				0				0				0	0	949.93	-
34 FOLDER, Tagboard, A4, 100 pieces per pack	pack				0				0				0				0	0	252.29	-
35 FOLDER, Tagboard, Legal size, 100 pieces per pack	pack	100			100	100			100	100			100	100			100	400	304.48	121,791.88
36 GLUE, all purpose, 300 grams min.	jar	10			10	5			5	5			5				0	20	49.61	992.26
37 INDEX TAB, self-adhesive, 5 set/box, assorted colors	box				0				0				0				0	0	51.60	-
38 LOOSELEAF COVER, 50sets per bundle	bundle	6			6	6			6	6			6	6			6	24	547.86	13,148.55
39 MAGAZINE FILE BOX, LARGE	piece				0				0				0				0	0	44.50	-
40 MARKER, fluorescent, 3 colors per set	set	5			5				0	5			5				0	10	36.08	360.83
41 MARKER, whiteboard, bullet type, black	piece	25			25				0	25			25				0	50	11.98	598.85
42 MARKER, whiteboard, bullet type, blue	piece	25			25				0	25			25				0	50	11.98	598.85
43 MARKER, whiteboard, bullet type, red	piece	25			25				0	25			25				0	50	11.98	598.85
44 MARKER, permanent, bullet type, black	piece	20			20				0	20			20				0	40	9.79	391.79
45 MARKER, permanent, bullet type, blue	piece	20			20				0	20			20				0	40	9.79	391.79
46 MARKER, permanent, bullet type, red	piece	20			20				0	20			20				0	40	9.79	391.79
47 NOTE BOOK, stenographer's, 40 leaves, spiral	piece	10			10				0	5			5				0	15	10.45	156.82
48 NOTE PAD, stick-on, (2"x3"), 100 sheets per pad	pad	10			10				0	5			5				0	15	31.67	475.02
49 NOTE PAD, stick-on, (3"x3"), 100 sheets per pad	pad	10			10				0	5			5				0	15	38.96	584.34
50 NOTE PAD, stick-on, (3"x4"), 100 sheets per pad	pad	10			10				0	5			5				0	15	54.87	823.06
51 PAD PAPER, Ruled	pad	10			10				0	5			5				0	15	17.73	265.98
52 PAPER CLIP, gem type, 48mm, 100 pieces per box	box	25			25	25			25	10			10	10			10	70	13.72	960.60
53 PAPER CLIP, gem type, 32mm, 100 pieces per box	box	25			25	25			25	10			10	10			10	70	6.86	480.30
54 PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0				0				0				0	0	119.60	-
55 PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0				0				0				0	0	134.00	-
56 PAPER, Multi-Purpose (COPY) A4, 70gsm	ream	100			100	100			100	100			100	100			100	400	103.93	41,570.34
57 PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream	100			100	100			100	100			100	100			100	400	116.59	46,637.22
58 PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream				0				0				0				0	0	93.42	-
59 PAPER, Thermal, 216mm x 30m	roll	20			20	20			20	20			20	20			20	80	36.21	2,896.40
60 PENCIL, lead, w/eraser, one(1) dozen per box	box	24			24	12			12	12			12	12			12	60	19.91	1,194.86
61 PHILIPPINE NATIONAL FLAG	piece				0				0				0				0	0	304.01	-

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
62 RECORD BOOK, 300 pages, size: 214mm x 278mm min	book				0				0			0					0	0	61.22	-	
63 RECORD BOOK, 500 pages, size: 214mm x 278mm min	book	10			10				0			0					0	10	88.15	881.53	
64 RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle				0				0			0					0	0	260.72	-	
65 RUBBER BAND, 70mm min lay flat length (#18)	box	6			6	6			6	6		6	6				6	24	107.44	2,578.51	
66 RULER, plastic, 450mm, 1 piece in individual plastic	piece	10			10				0			0					0	10	15.83	158.34	
67 SIGN PEN, black	piece	50			50	30			30	30		30	30				30	140	44.67	6,253.82	
68 SIGN PEN, blue	piece	30			30	20			20	20		20	20				20	90	44.67	4,020.31	
69 SIGN PEN, red	piece	20			20	20			20	20		20	20				20	80	44.67	3,573.61	
70 STAMP PAD INK, violet, 50mL	bottle	10			10	10			10	10		10	10				10	40	23.22	928.93	
71 STAMP PAD, felt pad, min 60mm x 100mm	piece	5			5	5			5	5		5	5				5	20	31.55	630.92	
72 STAPLE WIRE, Heavy duty, 23/13	box	20			20	10			10	10		10	10				10	50	30.88	1,543.82	
73 STAPLE WIRE, Standard	box	20			20	10			10	10		10	10				10	50	19.20	960.19	
74 TAPE, masking, 24mm, 50 meters length	roll				0				0			0					0	0	55.95	-	
75 TAPE, masking, 48mm, 50 meters length	roll				0				0			0					0	0	106.62	-	
76 TAPE, transparent, 24mm, 50 meters	roll				0				0			0					0	0	17.63	-	
77 TAPE, transparent, 48mm, 50 meters	roll				0				0			0					0	0	33.78	-	
78 TAPE, packaging, 48mm, 50 meters length	roll	20			20	20			20	20		20	20				20	80	33.78	2,702.34	
79 TOILET TISSUE, 12 rolls per pack	pack	30			30	30			30	30		30	30				30	120	76.70	9,204.43	
80 TWINE, plastic, one kilo per roll	roll	2			2	1			1	1		1	1				1	5	54.89	274.46	
81 WRAPPING PAPER, kraft, 50 sheets per pack	pack	2			2				0	2		2					0	4	114.41	457.64	
COMMON OFFICE DEVICES																					
1 CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube	10			10				0	10		10					0	20	7.97	159.36	
2 CUTTER KNIFE, heavy duty	piece				0				0			0					0	0	19.72	-	
3 DATING AND STAMPING MACHINE	piece	5			5				0			0					0	5	485.56	2,427.78	
4 PENCIL SHARPENER, 1 piece in individual plastic case	piece	3			3				0	2		2					0	5	190.01	950.04	
5 PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece	5			5				0	5		5					0	10	125.28	1,252.81	
6 SCISSORS, (6")	pair	5			5				0	5		5					0	10	15.76	157.63	
7 STAPLER, standard	piece	10			10				0	10		10					0	20	93.61	1,872.27	
8 STAPLER, binder type, heavy duty for high volume stapling, 25-135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece	5			5				0			0					0	5	1,075.66	5,378.28	
9 STAPLE REMOVER, plier type	piece	5			5				0	5		5					0	10	17.89	178.94	
10 TAPE DISPENSER, table top	piece	3			3				0	3		3					0	6	48.44	290.61	
11 WASTE BASKET, non-rigid plastic	piece	5			5				0	5		5					0	10	31.14	311.40	
COMMON JANITORIAL SUPPLIES																					
1 BROOM, soft (tambo)	piece	4			4	2			2	2		2	2				2	10	105.56	1,055.60	
2 BROOM, stick (tingting)	piece	4			4	2			2	2		2	2				2	10	24.28	242.79	
3 CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle	3			3	3			3	3		3	3				3	12	42.22	506.69	
4 CLEANSER, scouring powder, 350grams/can	can	3			3	3			3	3		3	3				3	12	18.47	221.68	
5 DETERGENT POWDER, all purpose, 1kilo/pouch	pouch	5			5	5			5	5		5	5				5	20	42.22	844.48	
6 DISINFECTANT SPRAY, 400-550 grams	can	3			3	3			3	3		3	3				3	12	116.12	1,393.39	
7 DUST PAN, non-rigid plastic	piece	2			2				0	2		2					0	4	36.82	147.30	
8 FLOOR WAX, Paste, red	can				0				0			0					0	0	232.23	-	
9 FURNITURE CLEANER, aerosol, 300mL/can	can	2			2	2			2	2		2	2				2	8	86.03	688.25	
10 INSECTICIDE, aerosol type, 600mL/can	can	5			5	5			5	5		5	5				5	20	119.28	2,385.66	
11 MOPBUCKET	piece	1			1				0	1		1					0	2	1,900.08	3,800.16	
12 MOPHANDLE, screw type, aluminum handle	piece	2			2				0	1		1					0	3	131.95	395.85	
13 MOPHEAD, made of rayon	piece	3			3	3			3	3		3	3				3	12	100.28	1,203.38	
14 RAG, all cotton, 32 pieces per kilo per bundle	bundle	3			3	3			3	3		3	3				3	12	44.34	532.02	
15 SCOURING PAD, 5 pieces per pack	pack	3			3	3			3	3		3	3				3	12	121.39	1,456.73	
16 TRASHBAG, plastic, transparent, 10pcs/roll	roll	20			20	20			20	20		20	20				20	80	141.98	11,358.26	

Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
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COMMON OFFICE EQUIPMENT																					
1 BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit				0				0			0						0	0	10,554.94	-
2 CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit	3			3				0	2		2						0	5	156.23	781.14
3 CALCULATOR, SCIENTIFIC, 1 unit per box	unit				0				0			0						0	0	420.13	-
4 CHAIR, monobloc, without armrest, beige	piece				0				0			0						0	0	285.01	-
5 CHAIR, monobloc, without armrest, white	piece				0				0			0						0	0	285.01	-
6 DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit				0				0			0						0	0	6,323.04	-
7 DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600%) consecutive zoom, PC and Doc Cam video switcher, plug and play	unit				0				0			0						0	0	25,545.52	-
8 ELECTRIC FAN, industrial	unit				0				0			0						0	0	1,161.16	-
9 ELECTRIC FAN, orbit type	unit	2			2				0			0						0	2	1,266.72	2,533.44
10 ELECTRIC FAN, stand type	unit								0			0						0	0	1,052.43	-
11 ELECTRIC FAN, wall type	unit			2	2				0	2		2						0	4	947.93	3,791.72
12 FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchove	unit				0				0			0						0	0	3,555.26	-
13 FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit				0				0			0						0	0	1,315.28	-
14 FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new	unit				0				0			0						0	0	3,998.61	-
15 MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit				0				0			0						0	0	41,733.45	-
16 PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit				0				0			0						0	0	8,075.34	-
17 PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit				0				0			0						0	0	5,573.57	-
18 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed	unit				0				0			0						0	0	18,693.43	-
19 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed	unit				0				0			0						0	0	5,918.99	-
20 PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit				0				0			0						0	0	10,150.00	-
21 PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi	unit			1	1				0	1		1						0	2	1,678.40	3,356.81
22 TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit				0				0			0						0	0	1,250.89	-
23 TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit				0				0			0						0	0	1,251.90	-
COMMON COMPUTER SUPPLIES																					
1 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box				0				0			0						0	0	610.93	-
2 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box				0				0			0						0	0	895.68	-
3 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box				0				0			0						0	0	693.74	-
4 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box				0				0			0						0	0	964.82	-
5 COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box				0				0			0						0	0	579.47	-
6 COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box				0				0			0						0	0	923.65	-
7 DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	200			200	100			100	100		100	100					100	500	21.69	10,845.28

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT			
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity					
8 EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	8			8								0						0	8	3,139.35	25,114.84	
9 FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	5			5	5						5	5						5	20	237.51	4,750.20	
10 MOUSE, optical, USB connection type	unit	5			5							0	5						0	10	139.34	1,393.39	
HANDBOOK ON PROCUREMENT																							
11 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages,	piece				0								0							0	0	29.33	-
CONSUMABLES																							
1 INK CART, BROTHER LC39BK, Black	cart				0							0							0	0	698.23	-	
2 INK CART, BROTHER LC39C, Cyan	cart				0							0							0	0	453.91	-	
3 INK CART, BROTHER LC39M, Magenta	cart				0							0							0	0	453.91	-	
4 INK CART, BROTHER LC39Y, Yellow	cart				0							0							0	0	453.91	-	
5 INK CART, BROTHER LC67B, Black	cart				0							0							0	0	923.65	-	
6 INK CART, BROTHER LC67C, Cyan	cart				0							0							0	0	554.19	-	
7 INK CART, BROTHER LC67M, Magenta	cart				0							0							0	0	554.19	-	
8 INK CART, BROTHER LC67Y, Yellow	cart				0							0							0	0	554.19	-	
9 INK CART, BROTHER LC67HYBK, Black	cart				0							0							0	0	1,625.62	-	
10 INK CART, BROTHER LC67HYC, Cyan	cart				0							0							0	0	881.43	-	
11 INK CART, BROTHER LC67HYM, Magenta	cart				0							0							0	0	881.43	-	
12 INK CART, BROTHER LC67HYY, Yellow	cart				0							0							0	0	881.43	-	
13 INK CART, CANON PG-810, Black	cart	10			10	10						10	10						10	40	629.14	25,165.50	
14 INK CART, CANON PG-740, Black	cart				0							0							0	0	712.53	-	
15 INK CART, CANON PGI-725, Black	cart	3			3	3						3	3						3	12	499.30	5,991.59	
16 INK CART, CANON CLI-726, Black	cart	3			3	3						3	3						3	12	471.85	5,662.24	
17 INK CART, CANON CL-811, Colored	cart	10			10	10						10	10						10	40	831.81	33,272.51	
18 INK CART, CANON CL-741, Colored	cart				0							0							0	0	831.81	-	
19 INK CART, CANON CLI-726, Cyan	cart	3			3	3						3	3						3	12	543.63	6,523.61	
20 INK CART, CANON CLI-726, Magenta	cart	3			3	3						3	3						3	12	543.63	6,523.61	
21 INK CART, CANON CLI-726, Yellow	cart	3			3	3						3	3						3	12	543.63	6,523.61	
22 INK CART, EPSON C13T038190 (T038), Black	cart				0							0							0	0	499.30	-	
23 INK CART, EPSON C13T039090 (T039), Colored	cart				0							0							0	0	782.20	-	
24 INK CART, EPSON C13T105190(73N)(91N),Black	cart				0							0							0	0	432.80	-	
25 INK CART, EPSON C13T105290(73N)(91N),Cyan	cart				0							0							0	0	432.80	-	
26 INK CART, EPSON C13T105390(73N)(91N),Magenta	cart				0							0							0	0	432.80	-	
27 INK CART, EPSON C13T105490(73N)(91N),Yellow	cart				0							0							0	0	432.80	-	
28 INK CART, EPSON C13T6664100 (T6641), Black	cart				0							0							0	0	258.62	-	
29 INK CART, EPSON C13T6664200 (T6642), Cyan	cart				0							0							0	0	258.62	-	
30 INK CART, EPSON C13T6664300 (T6643), Magenta	cart				0							0							0	0	258.62	-	
31 INK CART, EPSON C13T6664400 (T6644), Yellow	cart				0							0							0	0	258.62	-	
32 INK CART, HP 51645A, (HP45), Black	cart				0							0							0	0	1,330.06	-	
33 INK CART, HP C1823A, (HP23), Tri-color	cart				0							0							0	0	1,636.18	-	
34 INK CART, HP C4844A, (HP10), Black	cart				0							0							0	0	1,514.79	-	
35 INK CART, HP C4906AA, (HP940XL), Black	cart				0							0							0	0	1,546.45	-	
36 INK CART, HP C4907AA, (HP940XL), Cyan	cart				0							0							0	0	1,045.04	-	
37 INK CART, HP C4908AA, (HP940XL), Magenta	cart				0							0							0	0	1,045.04	-	
38 INK CART, HP C4909AA, (HP940XL), Yellow	cart				0							0							0	0	1,045.04	-	
39 INK CART, HP C4936A, (HP18), Black	cart				0							0							0	0	904.65	-	
40 INK CART, HP C4937A, (HP18), Cyan	cart				0							0							0	0	682.97	-	
41 INK CART, HP C4938A, (HP18), Magenta	cart				0							0							0	0	682.97	-	
42 INK CART, HP C4939A, (HP18), Yellow	cart				0							0							0	0	682.97	-	
43 INK CART, HP C6578DA, (HP78), Tri-color	cart				0							0							0	0	1,535.90	-	
44 INK CART, HP C6615DA, (HP15), Black	cart	3			3	3						3	3						3	12	1,256.16	15,073.97	

Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
45 INK CART, HP C6625AA, (HP17), Tri-color	cart				0				0				0				0	0	1,367.00	-	
46 INK CART, HP C6656AA, (HP56), Black	cart				0				0				0				0	0	935.26	-	
47 INK CART, HP C6657AA, (HP57), Tri-color	cart				0				0				0				0	0	1,488.40	-	
48 INK CART, HP C8727AA, (HP27), Black	cart				0				0				0				0	0	812.81	-	
49 INK CART, HP C8765WA, (HP94), Black	cart				0				0				0				0	0	897.26	-	
50 INK CART, HP C8766WA, (HP95), Tri-color	cart				0				0				0				0	0	1,119.99	-	
51 INK CART, HP C8767WA, (HP96), Black	cart				0				0				0				0	0	1,377.56	-	
52 INK CART, HP C9351AA, (HP21), Black	cart				0				0				0				0	0	653.42	-	
53 INK CART, HP C9352AA, (HP22), Tri-color	cart				0				0				0				0	0	763.20	-	
54 INK CART, HP C9361WA, (HP93), Tri-color	cart				0				0				0				0	0	1,367.00	-	
55 INK CART, HP C9362WA, (HP92), Black	cart				0				0				0				0	0	609.08	-	
56 INK CART, HP C9363WA, (HP97), Tri-color	cart				0				0				0				0	0	1,512.67	-	
57 INK CART, HP C9364WA, (HP98), Black	cart	3			3	3			3	3			3	3			3	12	823.37	9,880.42	
58 INK CART, HP CB314A, (HP900), Black	cart	3			3	3			3	3			3	3			3	12	300.85	3,610.15	
59 INK CART, HP CB315A, (HP900), Tri-color	cart	3			3	3			3	3			3	3			3	12	366.29	4,395.52	
60 INK CART, HP CB335WA, (HP74), Black	cart				0				0				0				0	0	688.25	-	
61 INK CART, HP CB336WA, (HP74XL), Black	cart				0				0				0				0	0	1,483.12	-	
62 INK CART, HP CB337WA, (HP75), Tri-color	cart				0				0				0				0	0	791.70	-	
63 INK CART, HP CB338WA, (HP75XL), Tri-color	cart				0				0				0				0	0	1,504.23	-	
64 INK CART, HP CC640WA, (HP60), Black	cart	3			3	3			3	3			3	3			3	12	643.92	7,726.99	
65 INK CART, HP CC641WA, (HP60XL), Black	cart				0				0				0				0	0	1,419.78	-	
66 INK CART, HP CC643WA, (HP60), Tri-color	cart	3			3	3			3	3			3	3			3	12	758.98	9,107.72	
67 INK CART, HP CC644WA, (HP60XL), Tri-color	cart				0				0				0				0	0	1,652.01	-	
68 INK CART, HP CC653AA, (HP901), Black	cart				0				0				0				0	0	643.92	-	
69 INK CART, HP CC656AA, (HP901), Tri-color	cart				0				0				0				0	0	992.26	-	
70 INK CART, HP CC660AA, (HP702), Black	cart				0				0				0				0	0	1,019.71	-	
71 INK CART, HP CD887AA, (HP703), Black	cart				0				0				0				0	0	351.51	-	
72 INK CART, HP CD888AA, (HP703), Tri-color	cart				0				0				0				0	0	351.51	-	
73 INK CART, HP CD971AA, (HP 920), Black	cart				0				0				0				0	0	804.37	-	
74 INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0				0				0				0	0	617.53	-	
75 INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0				0				0				0	0	617.53	-	
76 INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0				0				0				0	0	617.53	-	
77 INK CART, HP CD975AA, (HP 920XL), Black	cart				0				0				0				0	0	1,161.16	-	
78 INK CART, HP CH561WA, (HP61), Black	cart				0				0				0				0	0	617.53	-	
79 INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0				0	0	764.25	-	
80 INK CART, HP CN045AA, (HP950XL), Black	cart				0				0				0				0	0	1,565.45	-	
81 INK CART, HP CN046AA, (HP951XL), Cyan	cart				0				0				0				0	0	1,161.16	-	
82 INK CART, HP CN047AA, (HP951XL), Magenta	cart				0				0				0				0	0	1,161.16	-	
83 INK CART, HP CN048AA, (HP951XL), Yellow	cart				0				0				0				0	0	1,161.16	-	
84 INK CART, HP CN692AA, (HP704), Black	cart	6			6	6			6	6			6	6			6	24	351.51	8,436.36	
85 INK CART, HP CN693AA, (HP704), Tri-color	cart	6			6	6			6	6			6	6			6	24	351.51	8,436.36	
86 INK CART, HP CZ107AA, (HP678), Black	cart	3			3	3			3	3			3	3			3	12	363.13	4,357.52	
87 INK CART, HP CZ108AA, (HP678), Tricolor	cart	3			3	3			3	3			3	3			3	12	366.29	4,395.52	
88 INK CART, HP CZ121A (HP685A), Black	cart				0				0				0				0	0	369.46	-	
89 INK CART, HP CZ122A (HP685A), Cyan	cart				0				0				0				0	0	242.79	-	
90 INK CART, HP CZ123A (HP685A), Magenta	cart				0				0				0				0	0	242.79	-	
91 INK CART, HP CZ124A (HP685A), Yellow	cart				0				0				0				0	0	242.79	-	
92 INK CART, HP Q8893AA (C8728AA), (HP28), Colored	cart				0				0				0				0	0	928.93	-	
93 INK CART, LEXMARK 10NO217 (#17), Black	cart				0				0				0				0	0	1,018.65	-	
94 INK CART, LEXMARK 10NO227 (#27), Colored	cart				0				0				0				0	0	1,213.94	-	
95 TONER CART, BROTHER TN-2025, Black	cart				0				0				0				0	0	2,594.66	-	
96 TONER CART, BROTHER TN-2130, Black	cart				0				0				0				0	0	1,847.30	-	
97 TONER CART, BROTHER TN-2150, Black	cart				0				0				0				0	0	2,902.90	-	
98 TONER CART, BROTHER TN-3320, Black	cart				0				0				0				0	0	3,386.36	-	
99 TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0				0				0				0	0	5,045.77	-	

Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
100 TONER CART, HP C4092A, Black	cart				0				0				0				0	0	2,782.56	-	
101 TONER CART, HP C4096A, Black	cart				0				0				0				0	0	5,433.17	-	
102 TONER CART, HP C7115A, Black	cart				0				0				0				0	0	3,015.85	-	
103 TONER CART, HP CB435A, Black	cart	6			6	6			6	6			6	6			6	24	2,760.39	66,249.46	
104 TONER CART, HP CB436A, Black	cart				0				0				0				0	0	3,108.74	-	
105 TONER CART, HP CB540A, Black	cart				0				0				0				0	0	3,315.64	-	
106 TONER CART, HP CB541A, Cyan	cart				0				0				0				0	0	3,014.79	-	
107 TONER CART, HP CB542A, Yellow	cart				0				0				0				0	0	3,014.79	-	
108 TONER CART, HP CB543A, Magenta	cart				0				0				0				0	0	3,014.79	-	
109 TONER CART, HP CC364A, Black	cart				0				0				0				0	0	7,431.42	-	
110 TONER CART, HP CC530A, Black	cart				0				0				0				0	0	5,241.05	-	
111 TONER CART, HP CC531A, Cyan	cart				0				0				0				0	0	4,915.93	-	
112 TONER CART, HP CC532A, Yellow	cart				0				0				0				0	0	4,915.93	-	
113 TONER CART, HP CC533A, Magenta	cart				0				0				0				0	0	4,915.93	-	
114 TONER CART, HP CE255A, Black	cart				0				0				0				0	0	6,450.77	-	
115 TONER CART, HP CE278A, Black	cart				0				0				0				0	0	3,116.13	-	
116 TONER CART, HP CE285A (HP85A), Black	cart	3			3	3			3	3			3	3			3	12	2,747.73	32,972.72	
117 TONER CART, HP CE310A, Black	cart				0				0				0				0	0	2,351.88	-	
118 TONER CART, HP CE311A, Cyan	cart				0				0				0				0	0	2,512.33	-	
119 TONER CART, HP CE312A, Yellow	cart				0				0				0				0	0	2,512.33	-	
120 TONER CART, HP CE313A, Magenta	cart				0				0				0				0	0	2,512.33	-	
121 TONER CART, HP CE320A, Black	cart				0				0				0				0	0	3,103.46	-	
122 TONER CART, HP CE321A, Cyan	cart				0				0				0				0	0	2,987.35	-	
123 TONER CART, HP CE322A, Yellow	cart				0				0				0				0	0	2,987.35	-	
124 TONER CART, HP CE323A, Magenta	cart				0				0				0				0	0	2,987.35	-	
125 TONER CART, HP CE390A, Black	cart				0				0				0				0	0	7,389.20	-	
126 TONER CART, HP CE400A, Black	cart				0				0				0				0	0	6,694.62	-	
127 TONER CART, HP CE401A, Cyan	cart				0				0				0				0	0	9,800.19	-	
128 TONER CART, HP CE402A, Yellow	cart				0				0				0				0	0	9,800.19	-	
129 TONER CART, HP CE403A, Magenta	cart				0				0				0				0	0	9,800.19	-	
130 TONER CART, HP CE410A, (HP305), Black	cart				0				0				0				0	0	3,694.60	-	
131 TONER CART, HP CE411A, (HP305), Cyan	cart				0				0				0				0	0	5,473.29	-	
132 TONER CART, HP CE412A, (HP305), Yellow	cart				0				0				0				0	0	5,473.29	-	
133 TONER CART, HP CE413A, (HP305), Magenta	cart				0				0				0				0	0	5,473.29	-	
134 TONER CART, HP CE505A, Black	cart				0				0				0				0	0	3,715.71	-	
135 TONER CART, HP CE505X, Black, high cap	cart				0				0				0				0	0	6,822.34	-	
136 TONER CART, HP Q2612A, Black	cart				0				0				0				0	0	3,015.85	-	
137 TONER CART, HP Q2613A, Black	cart				0				0				0				0	0	3,377.92	-	
138 TONER CART, HP Q5942A, Black	cart				0				0				0				0	0	7,389.20	-	
139 TONER CART, HP Q5949A, Black	cart				0				0				0				0	0	3,583.76	-	
140 TONER CART, HP Q5950A, Black	cart				0				0				0				0	0	7,758.66	-	
141 TONER CART, HP Q5951A, Cyan	cart				0				0				0				0	0	11,007.80	-	
142 TONER CART, HP Q5952A, Yellow	cart				0				0				0				0	0	11,007.80	-	
143 TONER CART, HP Q5953A, Magenta	cart				0				0				0				0	0	11,007.80	-	
144 TONER CART, HP Q6000A, Black	cart				0				0				0				0	0	3,367.36	-	
145 TONER CART, HP Q6001A, Cyan	cart				0				0				0				0	0	3,668.21	-	
146 TONER CART, HP Q6002A, Yellow	cart				0				0				0				0	0	3,668.21	-	
147 TONER CART, HP Q6003A, Magenta	cart				0				0				0				0	0	3,668.21	-	
148 TONER CART, HP Q6470A, Black	cart				0				0				0				0	0	5,609.46	-	
149 TONER CART, HP Q6471A, Cyan	cart				0				0				0				0	0	5,577.79	-	
150 TONER CART, HP Q6472A, Yellow	cart				0				0				0				0	0	5,932.47	-	
151 TONER CART, HP Q6473A, Magenta	cart				0				0				0				0	0	5,932.47	-	
152 TONER CART, HP Q7553A, Black	cart				0				0				0				0	0	3,820.22	-	
153 TONER CART, LEXMARK E360H11P, Black	cart				0				0				0				0	0	9,007.43	-	
154 TONER CART, LEXMARK T650A11P, Black	cart				0				0				0				0	0	9,774.86	-	
155 TONER CART, SAMSUNG ML-D2850B, Black	cart				0				0				0				0	0	4,908.54	-	

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156 TONER CART, SAMSUNG MLT-D101S, Black	cart	6			6	6			6	6			6	6			6	24	2,639.00	63,336.00	
157 TONER CART, SAMSUNG MLT-D103L, Black	cart				0				0				0				0	0	2,955.68	-	
158 TONER CART, SAMSUNG MLT-D103S, Black	cart				0				0				0				0	0	2,955.68	-	
159 TONER CART, SAMSUNG MLT-D104S, Black	cart	6			6	6			6	6			6	6			6	24	2,586.22	62,069.28	
160 TONER CART, SAMSUNG MLT-D105L, Black	cart				0				0				0				0	0	2,902.90	-	
161 TONER CART, SAMSUNG MLT-D108S, Black	cart				0				0				0				0	0	2,639.00	-	
162 TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black	cart				0				0				0				0	0	3,166.80	-	
163 TONER CART, SAMSUNG MLT-D203E, Black	cart				0				0				0				0	0	7,389.20	-	
164 TONER CART, SAMSUNG MLT-D203L, Black	cart				0				0				0				0	0	5,594.68	-	
165 TONER CART, SAMSUNG MLT-D203U, black	cart				0				0				0				0	0	9,605.96	-	
166 TONER CART, SAMSUNG MLT-D205E, Black	cart				0				0				0				0	0	8,128.12	-	
167 TONER CART, SAMSUNG MLT-D205L, Black	cart				0				0				0				0	0	4,855.76	-	
168 TONER CART, SAMSUNG SCX-D6555A, Black	cart				0				0				0				0	0	4,275.18	-	
169 RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300	cart				0				0				0				0	0	77.90	-	
170 RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0				0				0				0	0	735.75	-	
171 RIBBON CART, EPSON C13S015584 (S015327), Black	cart				0				0				0				0	0	339.90	-	
172 RIBBON CART, EPSON C13S015632, Black, for LX-310	cart				0				0				0				0	0	77.06	-	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																					
COMMON ELECTRICAL SUPPLIES																					
1 BALLAST, 36 watts	piece	3			3				0	2			2				0	5	75.90	379.51	
2 FLUORESCENT LAMP, tubular, 14 watts	tube				0				0				0				0	0	89.73	-	
3 FLUORESCENT LIGHTING FIXTURE, 1x 36W	set	2			2	2			2	2			2	2			2	8	369.46	2,955.68	
COMMON OFFICE EQUIPMENT																					
1 CALCULATOR, MINI-PRINTING, 1 unit per box	unit				0				0				0				0	0	944.76	-	
2 CALCULATOR, PRINTING, DESKTOP, 1 unit per box	unit				0				0				0				0	0	1,995.08	-	
3 ELECTRONIC TIME RECORDER OR BUNDY CLOCK, electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts	unit				0				0				0				0	0	3,365.25	-	
4 MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color	unit				0				0				0				0	0	2,744.56	-	
5 WIRELESS N-ROUTER, wireless speed: 300 Mbps, standard: IEEE 802.11g, IEEE 802.3u, IEEE 802.3, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4 GHz, one(1) unit/box	unit				0				0				0				0	0	1,053.49	-	
COMMON OFFICE SUPPLIES																					
1 CARTOLINA, white, 20 pieces per pack	pack	10			10	10			10	10			10	10			10	40	52.78	2,111.20	
2 CLIP, bulldog, 73mm (3")	piece				0				0				0				0	0	8.44	-	
3 COLUMNAR PAD, 18 cols, 50 gsm min.	pad				0				0				0				0	0	66.50	-	
4 ENVELOPE, PAY, 500 pieces per box	box				0				0				0				0	0	116.43	-	
5 ILLUSTRATION BOARD, (30"x40")	piece				0				0				0				0	0	35.58	-	
6 INDEX CARD BOX, 3"x5"	piece				0				0				0				0	0	36.95	-	
7 INDEX CARD BOX, 5"x8"	piece				0				0				0				0	0	55.95	-	
8 INDEX CARD, 3"x5", 500 pieces per pack	pack	1			1				0				0				0	1	52.04	52.04	
9 INDEX CARD, 5"x8", 500 pieces per pack	pack				0				0				0				0	0	141.43	-	
10 MANILA PAPER, 10sheets per pack	pack	2			2				0	2			2				0	4	26.39	105.56	
11 MAP PIN, round head, 100 pieces per case	case				0				0				0				0	0	40.96	-	
12 OIL, for general purpose lubricant, 120 mL	bottle				0				0				0				0	0	37.45	-	
13 PAPER, Thermal, 210mm x 30m	roll	10			10	10			10	10			10	10			10	40	30.40	1,215.97	
14 PUSH PIN, flat head type, assorted colors, 100 pieces per case	case				0				0				0				0	0	25.33	-	

Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
15 RIBBON, for manual typewriter, in box,, with each spool individually wrapped in plastic	spool				0				0			0					0	0	16.36	-	
16 RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle	2			2				0	2		2					0	4	153.06	612.25	
17 RING BINDER, Plastic 50mm, 10 pieces per bundle	bundle	2			2				0	2		2					0	4	295.40	1,181.58	
18 STAPLE WIRE, Heavy duty, 23/17	box				0				0			0					0	0	42.10	-	
19 TAPE DISPENSER, handheld	piece				0				0			0					0	0	29.54	-	
20 TAPE, for adding machine	roll				0				0			0					0	0	8.23	-	
21 TIME CARD, for Amano Bundy Clock,100 pieces bundle	bundle	2			2	2			2	2		2	2				2	8	70.51	564.10	
COMMON JANITORIAL SUPPLIES																					
1 FLOOR WAX, Liquid type, natural	can				0				0			0					0	0	376.06	-	
2 FLOOR WAX, Paste type, natural	can				0				0			0					0	0	226.95	-	
3 SOAP, BATHROOM, 90 grams, 1 piece in individual box	piece				0				0			0					0	0	22.70	-	
CONSUMABLES																					
1 INK CART, EPSON C13T103190 (103), Black	cart				0				0			0					0	0	879.31	-	
2 INK CART, EPSON C13T103290 (103), Cyan	cart				0				0			0					0	0	585.86	-	
3 INK CART, EPSON C13T103390 (103), Magenta	cart				0				0			0					0	0	585.86	-	
4 INK CART, EPSON C13T103490 (103), Yellow	cart				0				0			0					0	0	585.86	-	
5 INK CART, EPSON C13T143190 (143), Black	cart				0				0			0					0	0	596.41	-	
6 INK CART, EPSON C13T143290 (143), Cyan	cart				0				0			0					0	0	472.91	-	
7 INK CART, EPSON C13T143390 (143), Magenta	cart				0				0			0					0	0	472.91	-	
8 INK CART, EPSON C13T143490 (143), Yellow	cart				0				0			0					0	0	472.91	-	
9 INK CART, EPSON C13T166190 (166XL), Black	cart				0				0			0					0	0	179.45	-	
10 INK CART, EPSON C13T166290 (166XL), Cyan	cart				0				0			0					0	0	337.79	-	
11 INK CART, EPSON C13T166390 (166XL), Magenta	cart				0				0			0					0	0	337.79	-	
12 INK CART, EPSON C13T166490 (166XL), Yellow	cart				0				0			0					0	0	337.79	-	
13 INK CART, HP C4836A, (HP11), Cyan	cart				0				0			0					0	0	1,558.07	-	
14 INK CART, HP C4837A, (HP11), Magenta	cart				0				0			0					0	0	1,558.07	-	
15 INK CART, HP C4838A, (HP11), Yellow	cart				0				0			0					0	0	1,558.07	-	
16 RIBBON CART, LEXMARK 3070169 (11A3550)	cart				0				0			0					0	0	791.70	-	
17 RIBBON CART., FUJITSU DL 3850	cart				0				0			0					0	0	453.91	-	
18 TONER CART, BROTHER TN-150BK, Black	cart				0				0			0					0	0	3,288.19	-	
19 TONER CART, BROTHER TN-150C, Cyan	cart				0				0			0					0	0	3,763.21	-	
20 TONER CART, BROTHER TN-150M, Magenta	cart				0				0			0					0	0	3,763.21	-	
21 TONER CART, BROTHER TN-150Y, Yellow	cart				0				0			0					0	0	3,763.21	-	
22 TONER CART, BROTHER TN-155BK, Black	cart				0				0			0					0	0	4,644.64	-	
23 TONER CART, FUJI XEROX CWA0762, Black	cart				0				0			0					0	0	5,768.85	-	
24 TONER CART, HP CE250A, Black	cart				0				0			0					0	0	5,489.12	-	
25 TONER CART, HP CE251A, Cyan	cart				0				0			0					0	0	10,710.12	-	
26 TONER CART, HP CE252A, Yellow	cart				0				0			0					0	0	10,710.12	-	
27 TONER CART, HP CE253A, Magenta	cart				0				0			0					0	0	10,710.12	-	
28 TONER CART, HP Q1338A, Black	cart				0				0			0					0	0	6,776.95	-	
29 TONER CART, HP Q6511A, Black	cart				0				0			0					0	0	5,981.03	-	
30 TONER CART, HP Q7551A, Black	cart				0				0			0					0	0	6,254.43	-	
31 TONER CART, LEXMARK 34217HR, Black	cart				0				0			0					0	0	4,782.92	-	
32 TONER CART, SAMSUNG ML-2250D5, Black	cart				0				0			0					0	0	4,855.76	-	
33 TONER CART, SAMSUNG ML-D3050B, Black	cart				0				0			0					0	0	6,755.84	-	
Office Equipment and Accessories																					
1 generator	unit				0	1			1			0					0	1	200,000.00	200,000.00	
2 lapel microphone	unit			1	1				0			0					0	1	30,000.00	30,000.00	
3 telephone cordless	unit			1	1				0			0					0	1	2,000.00	2,000.00	
4 intercom	piece			2	2				0			0					0	2	3,500.00	7,000.00	
5 DVD player	unit			1	1				0			0					0	1	4,000.00	4,000.00	
6 wireless microphone, 2pcs per set	set			2	2				0			0					0	2	3,000.00	6,000.00	
7 water dispenser, hot & cold	unit		2		2				0			0					0	2	7,000.00	14,000.00	

Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
8 laminating machine	unit		1		1				0				0					0	1	5,000.00	5,000.00
9 vacuum cleaner, portable	unit			2	2				0				0					0	2	2,000.00	4,000.00
10 microphone stand	unit			2	2				0				0					0	2	3,000.00	6,000.00
11 display trophy cabinet	pieces			2	2				0				2	2				0	4	7,000.00	28,000.00
12 office chair (swivel)	pieces			2	2				0				2	2				0	4	3,500.00	14,000.00
13 drawers/cabinet	units			1	1				0				1	1				0	2	10,000.00	20,000.00
14 rostrum with agency logo	units			1	1				0				0					0	1	15,000.00	15,000.00
15 executive chair	pieces			2	2				0				0					0	2	7,000.00	14,000.00
16 Guest chair (single)	pieces			2	2				0				0					0	2	3,500.00	7,000.00
Office Supplies																					
1 ballpen, black	pcs	50			50	50			50	50			50	50				50	200	10.00	2,000.00
2 ballpen, blue	pcs	20			20	20			20	20			20	20				20	80	10.00	800.00
3 ballpen, red	pcs	10			10	10			10	10			10	10				10	40	10.00	400.00
4 mechanical pencil 0.5mm	pcs	5			5				0	5			5					0	10	50.00	500.00
5 lead for mechanical pencil 0.5mm	pcs	5			5				0	5			5					0	10	20.00	200.00
6 sharpener single cutter head, heavy duty	pcs	2			2				0	2			2					0	4	250.00	1,000.00
7 stamping dater, self inking stamp	pcs	2			2				0	2			2					0	4	350.00	1,400.00
8 paper bond, short, 70gsm	reams	100			100	100			100	100			100	100				100	400	150.00	60,000.00
9 paper bond, A3	reams	1			1				0	1			1					0	2	750.00	1,500.00
10 sticker paper, 10s	packs	5			5	5			5	5			5	5				5	20	60.00	1,200.00
11 board paper, 10s	packs	5			5	5			5	5			5	5				5	20	50.00	1,000.00
12 linen paper	packs	5			5	5			5	5			5	5				5	20	40.00	800.00
13 rechargeable battery AA	pieces			4	4				0	5			5					0	9	150.00	1,350.00
14 double side tape	pieces	5			5	5			5	5			5	5				5	20	100.00	2,000.00
15 plaque	pieces				0	20			20	20			20					0	40	1,500.00	60,000.00
16 frames for certificates	pieces			20	20				0	20			0					0	40	200.00	8,000.00
17 jacket certificates	pieces			30	30				30	30			30					0	60	100.00	6,000.00
18 glue gun, heavy duty	pieces			2	2				0				0					0	2	600.00	1,200.00
19 gun tucker, heavy duty	pieces			2	2				0				0					0	4	1,500.00	6,000.00
20 staple wire for gun tucker	boxes			3	3				0				0		2			2	5	100.00	500.00
21 glue stick	pcs			20	20				0	20			20					0	40	5.00	200.00
22 laminating film, 100s	packs			1	1				0				1	0				0	2	300.00	600.00
Audio and visual presentation and composing equipment																					
1 laser pointer, pen type for presentation	pcs	2			2				0	2			2					0	4	600.00	2,400.00
2 Public Address system	unit			1	1				0				0					0	1	10,000.00	10,000.00
3					0				0				0					0	0		-
4					0				0				0					0	0		-
5					0				0				0					0	0		-
6					0				0				0					0	0		-
7					0				0				0					0	0		-
8					0				0				0					0	0		-
9					0				0				0					0	0		-
10					0				0				0					0	0		-
Photographic or filming or video equipment																					
1 memory card for camera, 32gb	pcs			1	1				0				0					0	1	2,000.00	2,000.00
2 digital camera	unit			1	1				0				0					0	1	75,000.00	75,000.00
3					0				0				0					0	0		-
4					0				0				0					0	0		-
5					0				0				0					0	0		-
6					0				0				0					0	0		-
7					0				0				0					0	0		-
8					0				0				0					0	0		-
9					0				0				0					0	0		-
10					0				0				0					0	0		-
Cleaning Equipment and Supplies																					
1 glass cleaner	bot	3			3	3			3	3			3	3				3	12	200.00	2,400.00
2 liquid dishwashing soap	gal	3			3	3			3	3			3	3				3	12	300.00	3,600.00
3 liquid chlorine	gal	3			3	3			3	3			3	3				3	12	250.00	3,000.00
4 all purpose mop	pc	2			2				0	2			2					0	4	500.00	2,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
5 basin	pc			5	5				0				0				0	5	50.00	250.00	
6 bath mat	pc	3			3	3			3	3			3	3			3	12	300.00	3,600.00	
7 disinfectant	bot	3			3	3			3	3			3	3			3	12	300.00	3,600.00	
8 floor cleaner	bot	3			3	3			3	3			3	3			3	12	200.00	2,400.00	
9 floor mat	pc	3			3	3			3	3			3	3			3	12	250.00	3,000.00	
10 toilet bowl brush with handle	pc	2			2				0	2			2				0	4	300.00	1,200.00	
11 pull out tissue	boxes	6			6	6			6	6			6	6			6	24	50.00	1,200.00	
12 eye goggles	pairs			2	2				0				0				0	2	300.00	600.00	
13 pesticides	cans	3			3	3			3	3			3	3			3	12	300.00	3,600.00	
14 grass cutter	unit			1	1				0				0				0	1	15,000.00	15,000.00	
15 dipper	pcs			2	2				0				2	0			0	4	50.00	200.00	
16 pall; heavy duty	pcs			2	2				0				2	2			2	4	250.00	1,000.00	
17 cobweb remover	pcs			2	2				0				0				0	4	300.00	1,200.00	
18 sponge with scrubbing pad, 10s	packs	3			3	3			3	3			3	3			3	12	100.00	1,200.00	
19 steel brush	pcs	1			1	1			1	1			1				1	4	100.00	400.00	
20 sacks	pcs	30			30	30			30	30			30	30			30	120	10.00	1,200.00	
Paper Materials and Products																					
1 special paper	packs	10			10	10			10	10			10	10			10	40	40.00	1,600.00	
2 letterhead long	reams	3			3	3			3	3			3	3			3	12	650.00	7,800.00	
3 letterhead A4	reams	5			5	5			5	5			5	5			5	20	600.00	12,000.00	
4 colored copy paper (various colors)	packs	5			5	3			3	5			5	5			5	18	40.00	720.00	
5 letterhead envelope	pcs	200			200	100			100	100			100	100			100	500	2.00	1,000.00	
6 colored copy paper - green	reams	3			3	3			3	3			3	3			3	12	400.00	4,800.00	
7 notebook customized	pieces			50	50				0				0				0	50	150.00	7,500.00	
8 official magazine (CL connect)	pieces	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	100.00	120,000.00	
9 annual report	pieces				0				0				0				250	250	250.00	62,500.00	
10 paper tape	pieces	2			2	2			2	2			2	2			2	8	75.00	600.00	
11 planner	pieces	5			5				0				0				0	5	200.00	1,000.00	
12 monthly planner (table use)	pieces	5			5				0				0				0	5	150.00	750.00	
13 note pad	pieces	5			5				0	5			5				5	10	30.00	300.00	
13 calling cards	pieces			1000	1000				0				0				0	1000	8.00	8,000.00	
Lighting and fixtures and accessories																					
1 bidet with flexible hose	pieces			3	3				0				3	3			0	6	400.00	2,400.00	
2 faucet (lavatory)	pieces			1	1				1	1			1	1			1	4	1,000.00	4,000.00	
3 emergency lights, 2 bulbs automatic	unit			3	3				0				0				0	3	4,000.00	12,000.00	
4 door closer/stopper	pieces			1	1				1	1			1	1			1	4	350.00	1,400.00	
5 door knob	pieces			2	2				2	2			2	2			2	8	500.00	4,000.00	
6 pinlights 9 watts	pieces			50	50				30	30			30	30			30	30	140	100.00	14,000.00
7 flexible hose for lavatory	pieces			1	1				1	1			1	1			1	4	150.00	600.00	
8 door hinges	pieces			1	1				1	1	1		1	1	1		1	4	100.00	400.00	
9 padlocks, heavy duty	pieces			2	2				0				0				0	2	500.00	1,000.00	
10 compact fluorescent lights, 9 watts	pieces			2	2				2	2			2	2			2	8	150.00	800.00	
11 water closet fittings	pieces			1	1				1	1			1	1			1	4	300.00	1,200.00	
Electrical equipment and components and supplies																					
1 Fuse, 30 amp	pcs	2			2	2			2	2			2	2			2	8	20.00	160.00	
2 starter, 4-40 watts	pcs	10			10	10			10	10			10	10			10	40	15.00	600.00	
3 Air-conditioned unit, 3TR split type	unit			2	2				0				0				0	2	65,000.00	130,000.00	
4 Air-conditioned unit, window type 1HP	unit			2	2				0				0				0	2	15,000.00	30,000.00	
5 Air-conditioned unit, wall mounted	unit			2	2				0				0				0	2	100,000.00	200,000.00	
6 percolator, coffee maker 100 cups cap.	unit			1	1				0				0				0	1	10,000.00	10,000.00	
7 rice cooker, 5kg	unit			1	1				0				0				0	1	3,000.00	3,000.00	
8 oven toaster, 2 layer	unit			1	1				0				0				0	1	2,500.00	2,500.00	
9 circuit breaker	pieces			1	1				0				1	1			0	2	500.00	1,000.00	
10 vga cord, 20 meters	pieces				0	1			1				0				0	1	3,000.00	3,000.00	
11 extension cord	pieces			2	2				0				2	2			0	4	500.00	2,000.00	
Computer Supplies																					
1 Canon ink 726 magenta	cart	3			3	3			3	3			3	3			3	12	600.00	7,200.00	
2 Canon ink 726 cyan	cart	3			3	3			3	3			3	3			3	12	600.00	7,200.00	
3 Canon ink 726 yellow	cart	3			3	3			3	3			3	3			3	12	600.00	7,200.00	

Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity				
4 Canon 705 black	cart	3			3	3			3	3			3	3			3	12	600.00	7,200.00		
5 Canon 706 colored	cart	3			3	3			3	3			3	3			3	12	600.00	7,200.00		
6 dye ink ink (4 colors) for epson	set	2			2				0	2			2				0	4	1,200.00	4,800.00		
7 compact disc recordable 700mb with case	pcs	200			200	200			200	200			200	200			200	800	25.00	20,000.00		
8 Canon ink #88	pcs	3			3	3			3	3			3	3			3	12	1,000.00	12,000.00		
9 dye ink ink (4 colors) for for canon	set	2			2				0	2			2				0	4	1,200.00	4,800.00		
10 anti-virus softwares	pieces	21			21				0				0				0	21	2,500.00	52,500.00		
11 license softwares	pieces	21			21				0				0				0	21	4,000.00	84,000.00		
Computer Equipment and Accessories																						
1 keyboard usb type	pcs	2			2	2			2	1			1	1			1	6	450.00	2,700.00		
2 mouse optical, usb type	pcs	2			2	2			2	2			2	2			2	8	350.00	2,800.00		
3 Monitor Led Flat 23"	units	3			3				0				0				0	3	10,000.00	30,000.00		
4 Central Processing Unit core i7	pairs	3			3	2			2				0				0	5	27,000.00	135,000.00		
5 Central Processing Unit core i5	units	3			3	2			2				0				0	5	25,000.00	125,000.00		
6 uninterruptible power supply (UPS) 650v	units	2			2				0				0				0	2	2,000.00	4,000.00		
7 USB Hub	pcs	2			2				0	2			2				0	4	300.00	1,200.00		
8 card reader	pcs	2			2				0	2			2				0	4	300.00	1,200.00		
9 Computer printer 3-in-1 colored	units	1			1				0				0				0	1	6,000.00	6,000.00		
10 Computer printer 3-in-1 colored bottomless ink	units	5			5				0				0				0	5	8,500.00	42,500.00		
11 computer printer monochrome laser jet	units	2			2				0				0				0	2	5,000.00	10,000.00		
12 external hard disk drive , 1TB	units	3			3	3			3				0				0	6	3,250.00	19,500.00		
13 mouse pad	pieces			5	5				0	3			3				0	8	75.00	600.00		
14 internal hard disk , 500gb	pieces			1	1				1	1			1	1			1	4	2,500.00	10,000.00		
15 memory 4gb; DDR3	pieces			1	1				1	1			1	1			1	4	1,500.00	6,000.00		
16 DVD writer; portable	units			2	2				0				0				0	2	3,000.00	6,000.00		
17 memory card reader	pieces			2	2				0				0				0	2	300.00	600.00		
18 USB hub	pieces			2	2				0				0				0	2	300.00	600.00		
19 portable cable lan	pieces			2	2				0				0				0	2	600.00	1,200.00		
20 mother board	pieces			1	1				0				1	1			0	2	5,000.00	10,000.00		
*Other Categories																						
1 socket wrench	set	1			1				0				0				0	1	2,000.00	2,000.00		
2 B-fluid big	bot	1			1				0				0				0	1	300.00	300.00		
3 coolant	bot	1			1				0				0				0	1	500.00	500.00		
4 compressor	pc	1			1				0				0				0	1	2,000.00	2,000.00		
5 motor oil	bot	3			3	3			3	3			3	3			3	12	250.00	3,000.00		
6 turtle wax	can	3			3	3			3	3			3	3			3	12	350.00	4,200.00		
7 rag-pranela	pack	5			5	5			5	5			5	5			5	20	100.00	2,000.00		
8 extension cord	pc	3			3				0	2			2				0	5	400.00	2,000.00		
9 flashlight	pc	2			2				0				0				0	2	350.00	700.00		
10 3M rag	pc				0	1			1				0				0	1	3,500.00	3,500.00		
11 car shampoo	gal	3			3	3			3	3			3	3			3	12	1,200.00	14,400.00		
12 tire black	bot	3			3	3			3	3			3	3			3	12	200.00	2,400.00		
13 christmas decors	sets				0				0				0	10			10	10	2,500.00	25,000.00		
14 corporate gifts	sets				0				0				0	200			200	200	250.00	50,000.00		
15 tarpaulins 2x3	pcs	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	150.00	1,800.00		
16 tarpaulins 4x5	pcs	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	500.00	6,000.00		
17 oil filter	pieces					2			2				2	2			2	4	500.00	2,000.00		
18 fuel filter	pieces					2			2					2			2	4	400.00	1,600.00		
23 wind shield	pieces			1	1				0				0				0	1	3,000.00	3,000.00		
24 armor all	pieces		1		1				0		1		1				0	2	1,500.00	3,000.00		
25 rubbing compound	packs		2		2				0		2		2				0	4	800.00	3,200.00		
26 car polish	packs		3		3				0		3		3				0	6	350.00	2,100.00		
27 car freshner	pieces		6		6		6		6		6		6		6		6	24	150.00	3,600.00		
28 power sprayer	piece		1		1				0				0				0	1	2,000.00	2,000.00		
29 wind shield	piece				0				0	1			1				0	1	2,500.00	2,500.00		
30 evaporator coil	piece				0				0	1			1				0	1	1,500.00	1,500.00		
31 car shampoo	bottles		3		3		3		3		3		3		3		3	12	300.00	3,600.00		
32 brake pads	sets				0				0	1			1				0	1	1,200.00	1,200.00		
33 car antenna	piece			1	1				0				0				0	1	2,000.00	2,000.00		

Item & Specifications	Unit of Measure	Quantity Requirement																		Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
34 ATF-power steering oil	bottles	3			3	3			3	3			3	3			3	12	260.00	3,120.00	
35 silicon for glass	can			2	2				0				0				0	2	500.00	1,000.00	
36 vulca seal	can				0	2			2				0				0	2	300.00	600.00	
37 paint, latex (assorted colors)	liter			2	2				0	2			2				0	4	250.00	1,000.00	
38 sand paper	doz			2	2				0	2			2				0	4	120.00	480.00	
39 common nails #3	kg			2	2				0	2			2				0	4	40.00	160.00	
40 common nails #2	kg			2	2				0	2			2				0	4	40.00	160.00	
41 paint brush	pieces			3	3				0	3			3				0	6	75.00	450.00	
42 hook, assorted	pieces			20	20				0	10			10				0	30	5.00	150.00	
43 electrical wires	mtrs			20	20				0	20			20				0	40	35.00	1,400.00	
44 pvc moulding	pieces			10	10				0				0				0	10	30.00	300.00	
45 aluminum wire	rolls			2	2				0	2			2				0	4	70.00	280.00	
46 roller paint brush	pieces			2	2				0	2			2				0	4	35.00	140.00	
47 plywood	pieces			3	3				0	3			3				0	6	350.00	2,100.00	
48 plyboard	pieces			3	3				0	3			3				0	6	320.00	1,920.00	
49 lumber 2X2X12	pieces			4	4				0	4			4				0	8	350.00	2,800.00	
50 wood glue	gal			1	1				0				0				0	1	300.00	300.00	
51 t-shirt with collar	pieces				0	22			22	22			22				0	44	500.00	22,000.00	
52 table cloth, square	pieces				0	20			20				0				0	20	250.00	5,000.00	
53 bed sheet, single	pieces				0	10			10				0				0	10	500.00	5,000.00	
54 bed sheet; king size	pieces				0	2			2				0				0	2	350.00	700.00	
55 pillow case	pieces				0	20			20				0				0	20	200.00	4,000.00	
56 skirting cloth; 20 yards	pieces				0	6			6				0				0	6	500.00	3,000.00	
57 throw pillow	pieces				0	4			4				0				0	4	500.00	2,000.00	
58 throw pillow case	pieces				0	12			12				0				0	12	150.00	1,800.00	
59 apron	pieces				0	12			12				0				0	12	200.00	2,400.00	
60 pot holder	pieces				0	2			2				2	2			0	4	200.00	800.00	
61 place mat	pieces				0	3			3				3	3			0	6	150.00	900.00	
62 blanket	pieces				0	20			20				0				0	20	100.00	2,000.00	
63 concrete nail	kg			1	1				0				0				0	1	50.00	50.00	
64 cement	bags			3	3				0	3			3				0	6	250.00	1,500.00	
65 interior for bicycle	pcs			2	2				0				0				0	2	150.00	300.00	
66 ornamental plants	sets			1	1				0				0				0	1	1,500.00	1,500.00	
67 paracetamol	doz			3	3				0	3			3				0	6	35.00	210.00	
68 mefenamic acid	doz			3	3				0	3			3				0	6	35.00	210.00	
69 flu tablet	doz			3	3				0	3			3				0	6	45.00	270.00	
70 anti-diarrhea tablet	doz			3	3				0	3			3				0	6	60.00	360.00	
71 anti-dizziness tablet	doz			3	3				0	3			3				0	6	80.00	480.00	
72 gauze bandage	boxes			2	2				0	2			2				0	4	35.00	140.00	
73 betadine solution	bottles			2	2				0	2			2				0	4	185.00	740.00	
74 band aid	boxes			2	2				0	2			2				0	4	30.00	120.00	
75 cotton balls	packs			2	2				0	2			2				0	4	45.00	180.00	
76 t-shirt uniforms	pieces			50	50				0				0				0	50	500.00	25,000.00	
Reproduction supplies																					
1 master roll DX 2430	pieces	3			3	3			3	3			3	3			3	12	1,800.00	21,600.00	
2 copy printer ink DX 2430	pieces	3			3	3			3	3			3	3			3	12	1,100.00	13,200.00	
3 printer cartridge black MP C2030	pieces	3			3	3			3	3			3	3			3	12	4,000.00	48,000.00	
4 printer cartridge cyan MP C2030	pieces	3			3	3			3	3			3	3			3	12	7,000.00	84,000.00	
5 printer cartridge magenta MP C2030	pieces	3			3	3			3	3			3	3			3	12	7,000.00	84,000.00	
6 printer cartridge yellow MP C2030	pieces	3			3	3			3	3			3	3			3	12	7,000.00	84,000.00	
C. TOTAL (A + B):																					
3,682,124.16																					
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																					
368,212.42																					
E. GRAND TOTAL (C + D)																					
4,050,336.58																					
F. APPROVED BUDGET BY THE AGENCY HEAD																					
In Figures and Words:																					

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9, 2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
G. MONTHLY CASH REQUIREMENTS																				
G.1 Available at Procurement Service Stores					328604.8				263841				285276					263153		
G.2 Other Items not available at PS but regularly purchased from other sources					1158245				441490				166845					151520		
TOTAL MONTHLY CASH REQUIREMENTS					1486850				705331				452121					414673		

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available /
Certified Appropriate Funds Available:

Approved by:


RAQUELL P. BALUYOT
Property/Supply Officer

Certified Appropriate Funds Available:

ELLA NESS D. DE LARA
Accountant IV


TEODORO M. GATCHALIAN, Ph. D.
Regional Director

Date Prepared: November 25, 2015