

TESDA REGIONAL OFFICE III Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301000	Common use supplies and equipment available at Procurement Service	ORD/FASD/ROD	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	535,000.00	535,000.00	-	common use supplies and equipment available at Procurement Service to be procured as the need arises
5020301000	Common use supplies and equipment not available at Procurement Service	ORD/FASD/ROD	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,450,000.00	1,450,000.00	-	Regularly purchase supplies and equipment not available at the PS to be procured as the need arises
5020402000	Electricity services	ORD/FASD/ROD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,200,000.00	1,200,000.00	-	monthly consumption of electricity
5020309000	Petroleum, oil and lubricants	ORD/FASD/ROD	Shopping	Jan - Dec	N/A	Jan - Dec	Jan-Dec	GoP	400,000.00	400,000.00	-	supply of petroleum, oil, lubricants and the like for use in 2 official vehicle
5021199000	Other Professional services	FASD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00	-	Hiring of professionals/consultants as the need arises
5020501000	Postage and courier services	ORD/FASD/ROD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00	-	subscription of newspaper, mailing services
5020502001	Telephone - mobile	ORD/FASD/ROD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00	-	subscription of post paid plans, billing payments, prepaid cards
5020502002	Telephone - landline	ORD/FASD/ROD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00	-	subscription of post paid plans, billing payments
5020504000	Cable	ORD/FASD/ROD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00	-	purchase of prepaid cards
5021304001	Repair of buildings	FASD	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00	-	minor repair of buildings, repainting
5021305001	Repair of Machinery/es	FASD	Shopping	Jan - Dec	N/A	Jan - Dec	Jan-Dec	GoP	20,000.00	20,000.00	-	repair of machines as the need arises
5021305002	Repair of office equipment	FASD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00	-	preventive maintenance and repair of office equipment as the need arises
5021305003	Repair of ICT equipment	FASD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00	-	preventive maintenance and repair of ICT equipment as the need arises
5021306001	Repair of motor vehicles	FASD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00	-	preventive maintenance and repair of office vehicle as the need arises
5021307000	Repair of furniture and fixtures	FASD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00	-	repair of office furniture and fixtures as the need arises
5021202000	Procurement of Janitorial services	ORD/FASD/ROD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	400,000.00	400,000.00	-	payment of services of 2 janitors provided by agency with existing contract
5021203000	Procurement of Security services	ORD/FASD/ROD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	600,000.00	600,000.00	-	payment of services of 3 security guards provided by agency with existing contract
5021101000	Procurement of Legal services	FASD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00	-	professional fee for legal services
5021102000	Procurement of Auditing services	FASD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00	-	professional fee for auditing services
5029999000	Catering services	FASD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	600,000.00	600,000.00	-	catering for various meetings/forums/trainings and workshops
5029901000	Advertising	FASD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00	-	promotional activities/advertisements/ advocacy
5029902000	Printing and publication	FASD	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00	-	publication of RFI's, printing of materials, announcements
5029999001	Website	ORD/FASD/ROD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00	-	maintenance of website
5021503000	Insurance expenses/bonds	FASD	NP-53.5 Agency-to-Agency	N/A	N/A	First /Last Quarter	First/Last Quarter	GoP	50,000.00	50,000.00	-	registration and renewal of insurance of office vehicle / bond of accountable officers
Total									6,445,000.00			

Prepared by:


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 Property/ Supply Officer

Certified Correct/ Funds Available:


ELLA NESS D. DE LARA
 Accountant IV

Recommending Approval:


EVELYN M. LUNA
 Chief Administrative Officer

Approved:


ANDREW A. BIDO
 Regional Director

Date Prepared: November 22, 2017