

PTC BALER Annual Procurement Plan for FY 2021

Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Common Office Supplies	PTC	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	579,616.14	579,616.14		Common office supply
Petroleum,oil,lubricants	PTC	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		Supply of Petroleum, oil and lubricants
Other item not Available in PS	PTC	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	3,000,018.00	3,000,018.00		Training supplies
Motor vehicles	PTC	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		Procurement of Vehicle maintenance supplies
Accountable forms	PTC	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		Procurement of accountable forms
Reproduction	PTC	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		Procurement of reproduction supplies
IT equipment	PTC	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00		Procurement of IT Equipment
Office equipment	PTC	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00		Procurement of Office Equipment
Drinking water	PTC	NO	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	36,000.00	36,000.00		Supply of water for staff use
Electricity Services	PTC	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	360,000.00	360,000.00		Electricity consumption
Repair of Building	PTC	NO	Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,000,000.00	1,000,000.00		Repair of PTC building
Repair Motor vehicles	PTC	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		Repair of motor vehicle
Repair Office Equipment	PTC	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		Repair of office equipment ,furniture
Repair IT equipment	PTC	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		Repair of IT iequipment
Mobile	PTC	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	34,800.00	34,800.00		TESDA
Internet subscription	PTC	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	48,000.00	48,000.00		Internet suscription for PTC use
Courrier service	PTC	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		courrier service for office use
Website maintenance	PTC	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		Web maintenance
Printing and publication	PTC	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		printing and publication
Registration and insurance of vehicles	PTC	NO	Competitive Bidding	N/A	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		registration of vehicle


ALLAN M. LEANDER
Property Officer

Certified Correct/Funds Available


GUERLIE G. ESPINA
Financial Analyst

Approved by: 
LAZARO B. SOLIS JR
Administrator