

(PROVINCIAL TRAINING CENTER - ORION BATAAN) Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Supplies and Materials													
	a. Common use supplies available at Procurement Services	Admin/Technical	NO	NP-53.5 Agency-to-Agency	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	203,490.01	203,490.01		Common use supplies available at Procurement Services
	b. Common use supplies not available at procurement service	Admin/Technical	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	5,994,666.25	5,994,666.26		Common use supplies not available at procurement service
	c. Plumbing	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	35,000.00	35,000.00		preventive maintenance
	d. Carpentry, Masonry, Tin Smithery	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	30,000.00	30,000.00		preventive maintenance
	e. Electrical	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	150,000.00	150,000.00		preventive maintenance
	f. Painting	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	20,000.00	20,000.00		preventive maintenance
	g. Petroleum Oil, Lubricants	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	75,000.00	75,000.00		supply of petroleum oil and lubricants for service vehicle
	h. Tires	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	16,000.00	16,000.00		supplies for service vehicle
	i. Motor vehicle accessories/ Batteries	AS	NO	Direct Contracting	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	11,000.00	11,000.00		to be procured by the AS as the need arises
	j. Sound System	AS	NO	NP-53.7 Highly Technical Consultants	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	20,000.00	20,000.00		procurement of portable sound system
	k. Airconditioning Unit	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	50,000.00	50,000.00		procurement of wall mounted type/ window type aircon
	l. Reproduction	AS	NO	Direct Contracting	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	5,000.00	5,000.00		
B. Equipment													
	b. Office equipment not available at procurement service	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	68,000.00	68,000.00		procurement of refrigerator, microwave oven, CCTV cam, cpu, ups, laptops for office use
	c. Office furnitures and fixtures	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	50,000	50,000		procurement of executive tables & chairs, cabinet

C. Utilities										0			
	a. Drinking water services	AS	NO	Direct Contracting	N/A				GoP	15,000	15,000		supply of drinking water for staff use
	b. Electricity Services	AS	NO	Direct Contracting	N/A				GoP	300,000	300,000		supply of electricity for office use
	c. LPG	AS	NO	Direct Contracting	N/A				GoP	8,000	8,000		supply and delivery of LPG for office use
D. Repair and Maintenance													
	a. Water Supply	AS	NO	NP-53.5 Agency-to-Agency	N/A				GoP	12,000	12,000		preventive maintenance of water supply
	d. Buildings	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	200,000	200,000		rehabilitation of pantry, stock room and administration area
	f. Motor Vehicles	AS	NO	Direct Contracting	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	30,000	30,000		preventive maintenance for vehicles
	g. Office equipment, furnitures and fixtures	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	30,000	30,000		repair and maintenance of furniture and fixtures, preventive maintenance of aircon units
	h. IT equipment	AS	NO	NP-53.9 - Small Value Procurement	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	50,000	50,000		preventive maintenance of IT, CPU, laptops and printers equipment
E. General Services													
	a. Janitorial services	AS	NO	Direct Contracting	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	100,000	100,000		provision of utility worker
	b. Security services	AS	NO	NP-53.5 Agency-to-Agency	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	611,629.32	611,629.32		provision of security guard
F. Communication Services													
	a. Mobile	AS	NO	Direct Contracting	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	61,200	61,200		provision of cellular phones to Tesda Officials
	b. Landline	AS	NO	Direct Contracting	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	15,000	15,000		landline use in the office
	c. Internet subscription	AS	NO	Direct Contracting	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	29,000	29,000		Internet use in the office
G. Advertisement													
	b. Printing and publication	AS	NO	Direct Contracting	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	50,000	50,000		advocacy requirements, serbisyong bayan, tesda programs etc.

H. Taxes Insurance Premium and other Fees													
	a. Registration and insurance of motor vehicles	AS	NO	NP-53.5 Agency- to-Agency	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	GoP	12,000	12,000		registration and insurance of motor vehicles

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