

**TESDA PAMPANGA PROVINCIAL OFFICE Annual Procurement Plan for FY 2021**

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. Supplies and Material	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	-			
	a. Plumbing	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		repairs and maintenance
	b. Carpentry/Masonry	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	70,000.00	70,000.00		repairs and maintenance
	c. Electrical	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		repairs and maintenance
	d. Petroleum, Oil lubrication	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	110,000.00	110,000.00		for PO vehicle
	e. Motor Vehicle accessories	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		to be procured as the need arises
	f. Reproduction	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	110,000.00	110,000.00		for Admin/Assessment packages
	g. Tires/batteries	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	35,000.00	35,000.00		to be procured as the need arises
			NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
	B. Equipment	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0			
	a. Office equipment available at Procurement Service	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		System unit and printer
	b. Office equipment not available at Procurement Service	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		With OS, anti-virus, MIS office
	c. Office Furniture and Fixtures	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		to be procured as the need arises
			NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
	C. Utilities	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0			
	a. Drinking water services	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		Supply of drinking water for staff use
	b. Electricity	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	240,000.00	240,000.00		
	c. Office rental	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00		
	d. LPG	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		Supply and delivery for office use
			NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
	D. Repair and Maintenance	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				Preventive maintenance
	a. Water facilities	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		Preventive maintenance
	b. Power supply lines/utilities	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		Preventive maintenance
	c. Communication Network	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		Preventive maintenance
	d. Printing equipment	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		Preventive maintenance
	e. Motor Vehicle	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		Preventive maintenance
	f. Office equipment/Furniture and Fixtures	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		Preventive maintenance
	g. IT Equipment	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		Preventive maintenance
	h. Airconditioning	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		Preventive maintenance
			NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
	E. General Services	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		
			NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
	F. Security Services	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	410,232.00	410,232.00		Provision of 2 security guards
			NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
	G. Communication Services	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0			
	a. Mobile	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	90,000.00	90,000.00		Provision of cellular phones to TESDA Officials
	b. Landline	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		telephone line for PO
	c. Internet subscription	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	54,000.00	54,000.00		Internet subscription for PO
			NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
	H. Advertising	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0			
	a. Publication and Printing	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		Printing and publication requirement (advocacy, annual report, newsletter)
	b. Website Maintenance	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	70,000.00	70,000.00		advocacy requirements
			NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
	I. Taxes, Insurance Premiums and Other Fees	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0			

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	a. Registration of Insurance and Motor Vehicle	PO	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		Registration and insurance renewal of Office vehicle

Prepared by:

**GENER D. NICOLAS JR.**  
TESD Specialist I

Certified Correct/Funds Available:

**GUIA MARIE V. FERNANDEZ**  
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Approved by:

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