

TESDA-Regional Training Center Central Luzon - Guiguinto Annual Procurement Plan for FY 2021

Code (IAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Project)
					Advertisement/Posting of IBRG	Submission or Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. SUPPLIES AND MATERIALS</b>													
500301000	Common use supplies available at Procurement Service	Admin	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GuP	2,054,910.00	2,054,910.00	0	To be procured at PS as the need arises
5003021000	Common use supplies not available at procurement service	Admin	NO	Shipping	N/A	N/A	per batch	per batch	GuP	5,180,740.00	5,180,742.00	0	To be procured by the AS as the need arises
500306000	Batteries	Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	Others	15,000.00	15,000.00	0	To be procured as need arises
500309000	Fuel, Oil and Lubricants	Admin	NO	Shipping	N/A	N/A	per batch	per batch	GuP	5,000.00	5,000.00	0	supply of Fuel, Oil for District Vehicles and Generator
500309000	Reproduction	Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	Others	5,000.00	5,000.00	0	To be procured as need arises
500309000	Medical Supplies	Admin/Training	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	Others	10,000.00	10,000.00	0	To be procured as need arises
500309000	Linens	Admin/Training	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	Others	15,000.00	15,000.00	0	Rehabilitation of comfort room to comply with the requirements of Gender Development Act, painting of interior walls, ceiling, flooring and construction of new toilet room.
<b>B. EQUIPMENT</b>													
501130500	Office equipment available at procurement service	Admin	NO	NP-53.9 - Small Value Procurement	per batch	N/A	as need arises	as need arises	GuP	20,000.00	20,000.00	0	For Admin supplies
501130500	Office equipment not available at procurement service	Admin	NO	NP-53.9 - Small Value Procurement	per batch	N/A	as need arises	as need arises	GuP	50,000.00	50,000.00	0	For Admin supplies
5011323001	Office furniture and fixture	Admin	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Notice of Award	N/A	GuP	120,000.00	120,000.00	0	For Admin supplies
<b>C. REPAIR AND MAINTENANCE</b>													
501130621	Motor Vehicle/Cleaning Equipment	Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GuP	30,000.00	30,000.00	0	as need arises
501130612	IT equipment	Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GuP	40,000.00	40,000.00	0	as need arises
501130602	Office equipment, furniture and fixture	Admin	NO	NP-53.9 - Small Value Procurement	N/A	N/A	as need arises	as need arises	GuP	30,000.00	30,000.00	0	as need arises
<b>D. UTILITIES</b>													
5020402000	Drinking water services	Admin	NO	Direct Contracting	as need arises	N/A	as need arises	as need arises	GuP	5,000.00	5,000.00	0	supply of drinking water for staff use
5020403000	Electricity Services	Admin	NO	Direct Contracting	N/A	N/A	monthly	monthly	GuP	540,000.00	540,000.00	0	annual electricity consumption
5021203000	Security Services	Admin	NO	Shipping	N/A	N/A	monthly	monthly	GuP	754,956.56	754,956.56	0	annual security services
<b>E. GENERAL SERVICES</b>													
501120000	Other General Services/Job	Admin	NO	Direct Contracting	N/A	N/A	monthly	monthly	GuP	350,000.00	350,000.00	0	Provider of 2 job orders
<b>F. COMMUNICATION SERVICES</b>													
5020902001	Telephone-Mobile	Admin	NO	Direct Contracting	N/A	N/A	monthly	monthly	GuP	30,000.00	30,000.00	0	provision of cellular phones to TESDA officials/head with data plan
5000902002	Landline and internet subscription	Admin	NO	Direct Contracting	N/A	N/A	monthly	monthly	GuP	128,000.00	128,000.00	0	telephone line and internet subscription for office use
5020501000	Courier Services	Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GuP	5,000.00	5,000.00	0	as need arises
<b>G. ADVERTISING</b>													
502060001	Website Maintenance	Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	monthly	monthly	GuP	15,000.00	15,000.00	0	For RTC advertisement/promotion
502060000	Printing and publication	Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GuP	20,000.00	20,000.00	0	as need arises
<b>H. TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>													
5021003000	Registration and insurance of motor vehicle	Admin	NO	Direct Contracting	N/A	N/A	annually	annually	GuP	8,000.00	8,000.00	0	MTC service vehicle
5021002000	Fidelity Bond Premium	Admin	NO	NP-53.5 Agency-to-Agency	N/A	N/A	annually	annually	GuP	22,500.00	22,500.00	0	Government requirements

Prepared by:



ARIS D. SAPIN  
Property Officer

Certified Correct/Funds Available:



JOAN BERNADETTE S. RODRIGUEZ  
Accountant/Local Budget Officer

Approved by:



JOEL D. JESUS  
Center Chief