

## OFFICE ORDER

Subject: Creation of Review and Compliance Committee  
on the Accomplishment of the Statement of  
Assets, Liabilities and Net Worth (SALN) Form

Page No. 1 of 1  
No. 3 Series of 2020

Date Issued: March 25, 2020

Effectivity: Immediately

Supersedes:

In the interest of the service and pursuant to CSC Resolution Guidelines in the Filling Out of the Statement of Assets, Liabilities and Net Worth (SALN) form, a Review and Compliance Committee is hereby created:

Chairman: Julie Ann D. Banganan

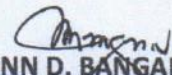
Members : Ms. Zara F. Cunanan  
Ms. Aida I. Estacio

Secretariat: PO Finance and Administrative

The Review and Compliance Committee shall have the following functions:

- Ensures the 100% submission of SALN of TESDA employees;
- Reviews and evaluates the compliance of employees in filling out the SALN Form and informs employee/s on any discrepancy/ies on his/her SALN;
- Prepares and submits to the Director General, and copy furnish the CSC, the list of employees in alphabetical order, who: 1) filed their SALNs with complete data; b) filed their SALNs but with incomplete data; and c) did not file their SALNs using the format prescribed by the CSC; and
- Ensures the submission of SALNs to the CSC on or before June 30, 2020.

This order takes effect as indicated and supersedes all previous issuances inconsistent hereof.

  
**JULIE ANN D. BANGANAN**  
Provincial Director 